

**Scope of Work
Shots for Tots
July 1, 2008 - June 30, 2009**

Introduction:

First 5 Placer will support Shots for Tots to provide services under Strategic Result Area: Improved Child Health and Safety (pages 14-16) in accordance with the First 5 Placer 2007-2010 Strategic Plan and all First 5 Placer policies. This contract may be renewed for 2009-2010 based on satisfactory achievement of the outcome.

Outcome:

- A centralized immunization registry will exist and be utilized by Placer County authorized sharing partners so that children's immunizations are up-to-date and children are protected from vaccine preventable diseases.

Strategies:

1. Shots for Tots will implement the immunization registry with authorized sharing partners by developing workflow and technical assessments, providing assistance with historical data entry, training users to access the registry and conducting help desk retention activities.
2. Authorized sharing partners will be trained and encouraged to expedite the documentation of immunizations, assess immunization histories of patients participating in the registry, assess immunization levels of patients and send reminders to patients with vaccination that are due or past due to ensure children's immunization are up-to-date. Additionally, authorized sharing partners will be trained and encouraged to collect all demographic data required by First 5 Placer (age, gender, race/ethnicity, and zip code).
3. To eliminate over-immunization and missed opportunities to immunize, Shots for Tots will put into place the infrastructure that will link Placer County immunization providers and other county sharing partners to the seven county immunization registry database and the statewide immunization registry system.
4. Shots for Tots will train participating immunization providers on the advanced registry software features allowing providers to gather baseline immunization rate data (CoCASA) on their patients.

Performance Measures:

- Demographics: (age, gender, race/ethnicity, zip codes) according to the categories mandated in the First 5 Placer Demographic Tool.
- Out of the total county potential sharing partners, the number and names of providers who have signed agreements to participate in the immunization registry to measure the existence of a centralized registry.
- The number of total records entered to date, and the number of new records entered monthly to measure utilization of the immunization registry by Placer County sharing partners.
- Provide summary of the CoCasa reports that measure up-to-date immunization rate of 2-year olds by active medical sharing partner sites.

First 5 Attribution:

All published program materials relating to the services provided under this agreement will list First 5 Placer as a funding source. All public relations materials such as brochures, posters, flyers and newsletters will include reference to First 5 Placer and include the First 5 Placer logo.

Evaluation:

By state law, the First 5 is required to use outcome-based accountability to determine its expenditures and measure achievement of outcomes (i.e. conditions and/or behaviors) for children prenatal through 5. To assist First 5 Placer to adequately measure the achievement of the outcomes stated in this contract, Contractor will be responsible for collecting, analyzing and reporting performance measure data to First 5 - Placer. Contractor shall participate in First 5 – Placer Learning Conversations to review and analyze performance measurement data and apply learning to improve services and outcomes. If Contractor does not bring the appropriate data to their learning conversations, payments will be withheld until Contractor provides the required data.

Reporting:

By state law the Commission is required to submit an annual report to the state First 5 Commission. Since the county report to the state is a compilation of the activities of individuals and organizations receiving First 5 funds in Placer County. Contractor will provide any information requested by First 5 Placer to complete and submit the state annual report and also provide reports to the First 5 Placer Commission as requested.

Also, First 5 Placer convenes an annual “Partner Network Outcome Faire” to report to the community. Contractor shall participate in this annual Outcome Faire.